# TEATOWEL FUNDRAISING GUIDE 2025

**Free NZ Wide Freight\*** 

For Schools ECEs, Clubs and Charifies

Potential Return based on the median order: 125x Tea Towels printed Single Colour, 122x Sold

Buy Price\* Sell Price Buy x125 Sell x122 Profit

**\$6.00 \$12.00 \$862.5 \$1464 \$601.5** 

**\$6.00 \$15.00 \$862.5 \$1830 \$967.5** 

\*Buy price includes Tea Towel, Print and Freight, Excludes gst.

Calculations above (Buy x 125, Sell x 122 and Profit) take GST into consideration based on an 'occasional' fundraising activity. Your Organisation 'may' be able to claim GST Back on the purchase of the towels if oncharging GST, please check this with your accounts dept.

Per the 2023 survey \$15 is now the median sell price, with \$18 and \$20.00 now more common.



# **2025 FUNDRAISING PRICING**

QUANTITY	1 COLOUR	2 COLOUR	PRICING IS PER LAYOUT
<b>50</b> +	\$7.50 <sub>+gst ea</sub>	\$9.50 <sub>+gst ea</sub>	2 Classes of 100 Units will be Charged at the 100 unit rate (x2)
100+	\$6.00 <sub>+gst ea</sub>	\$8.00 <sub>+gst ea</sub>	Contact us for larger quantities or
250+	\$5.50 <sub>+gst ea</sub>	\$6.50 <sub>+gst ea</sub>	jobs with more colours.  Fundraising groups are not charged a
500+	\$4.90 <sub>+gst ea</sub>	\$5.60 <sub>+gst ea</sub>	setup fee at 1-2 Colours.
All pricing	g Includes Freight. Ex	MOQ of 50 per layout.	

As pricing is based on quantity per layout we recommend grouping classes together by year level, or houses etc - To get the best possible returns for your school.

# **RECOMMENDED SELL PRICES**

### We recommend a price of around \$15.00 ea

However some Schools charge as much as \$25.00 per towel or as little as \$10.00 ea.

### We also highly recommend using a multi-buy offer.

For example: One Towel for \$20.00, Two Towels for \$30.00, Extra Towels \$10ea

**Another great tip is to find a local business to sponsor your School** in exchange for adding their logo on to tea towel layout(s).

# FREE FREIGHT\* (FUNDRAISERS ONLY)

We use NZ Post (formally Courier Post for couriers.)

**Auckland City** 

**North Island** 

South Island

1-2 Days Once Printed

1-2 Days Once Printed

2-3 Days Once Printed

**Rural Delivery** Can add significant time to shipping. It is best if you have a non-rural address you can use.

Please allow additional time during the busy holiday season as couriers may experience delays. We recommend using a non-rural address for faster delivery.

# **TURNAROUND TIMES**

**January - July** 

**August** 

October - November

7-15 Working Days

**15+ Working Days** 

**20+ Working Days** 

Contact us if you are working towards a fixed date (such an anniversary etc)

**Orders Must be in by Early November** to ensure pre-Christmas Delivery.

Turnaround time is counted from Artwork/Order Arriving not from when it is sent and does not include courier time back.



# A FEW TIPS BEFORE YOU START

# 1) PRE-ORDERS

Pre-orders all but guarantee that you will order the right amount. Although some parents will inevitability decide they want one once they arrive. FOMO is always a powerful marketing motivator.

# 2) MULTI BUYS

Schools that use multi-buys report better sales numbers, One for \$15.00 or Two for \$20.00, for example.

# 3) SPONSORS

Including a local businesses logo can be valuable for both parties and can add a lot of value to your fundraiser.

# 4) COMBINE

Pricing is based on quantity per layout. So If you have several Classes with 30 students each, consider combining these. Group them however you see fit, many Schools use Houses as an example.

### How many do I need?

Obviously group size will dictate this, also take into consideration whether you have done any other fundraising sales recently.

The **Average reported group size was 110** at last survey.

With *Sales averaging 1.5 per child\**. This was all Fundraising groups combined. (eces, schools, rural etc)

Pre-orders can take the guesswork out.

(\*2019 Survey)

# **DESIGNING YOUR TOWEL**

The "Portrait" Style Tea Towel is ever popular. Parents love to see their childrens artwork.

However a tea towel is a blank canvas, you are not limited to portraits.

It is worth checking to see if you have a designer on the PTA who might be able to help out.



There are some things to be aware of when getting started, see the following pages for best practices!



# HAND DRAWING REQUIREMENTS

FOR BEST RESULTS, CONTRAST IS EXTREMELY IMPORTANT

### 1) USE BLACK FINE TIP VIVIDS

Do Not Use Pens, Pencils, Crayons, Felts, or coloured felt tip pens.

### 2) USE WHITE PAPER/CARD

Contrast is extremely important to get the best possible print result.

# 3) WRITE NAMES LARGE AND CLEAR

Use first name and last name initial only if required.

# 4) GLUE SECURELY TO LARGE SHEET



# **FOR PORTRAIT STYLE TOWELS**

Portraits are still popular.

### Start by supplying each child with a blank piece of white paper (or 2)

The size of the individual pictures will depend on the number of children (and staff) to be included.

Print Area = 400mm x 600mm

To calculate this first allow space for logo and school name.

Divide the remaining area by the number of students you wish to include and this is the area the students can use. Give the students a piece of paper at this size, you can trim these later if you need to.

Keep in mind you do not have to use all of the 400 x 600 print area - And if you are a little out we can simply enlarge or reduce the artwork a wee bit to get best possible use of space.

It is best to stick to the 4x6 proportions as much as possible.

Borders need to fit within the print area so we reduce artwork slightly at our end if you choose to use one.







As a rough guide (We can scale the entire image if it is out by a bit)

<b>Up to 50 Pictures</b>	66mm x 63mm
<b>Up to 80 Pictures</b>	50mm x 57mm
<b>Up to 100 Pictures</b>	40mm x 57mm
<b>Up to 130 Pictures</b>	40mm x 43mm
<b>Up to 150 Pictures</b>	46mm x 30mm

Sheet Size

School Name - Logo - Sponsor

This allows for a 30mm x 400mm strip for School Name, Year and Logo or Sponsor.

### How many children per layout?

**50 - 100** Will allow for a body.

100 - 150 Aim for Shoulders/Head only+ Name.

**150+** Aim for Face and Name Only.

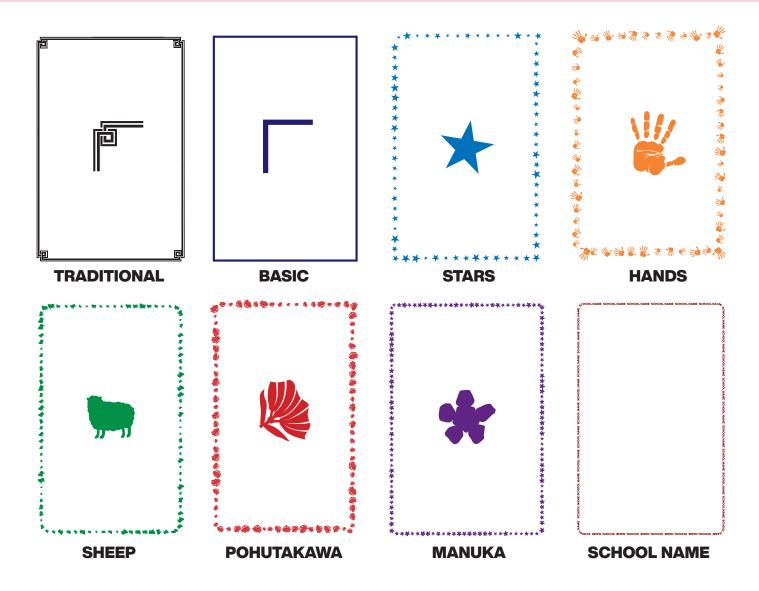
IF you are really careful with drawings you can get **250** on a single layout, however it is best to split the layouts and have more space for drawings to get the best result.

**ENSURE PICTURES ARE CAREFULLY GLUED DOWN SO THEY DO NOT GET LOST** - An A2 Sheet is very close to the print size.



# **BASIC BORDERS AND COLOURS**

### WE HAVE SOME STOCK BORDERS WE CAN ADD TO YOUR ARTWORK



You are welcome to have no border. Or Draw your own.

As pricing is based on quantity per layout we recommend grouping classes together by year level, or houses etc - To get the best possible returns for your school.

### WE MATCH TO PANTONE COLOURS - HOWEVER WE HAVE SOME STOCK COLOURS



You are very welcome to specify other colours, however without a Pantone Solid reference the colour will be at the printers descretion.

Double check that you have included all students. See next pages for order form and advice for scanning.

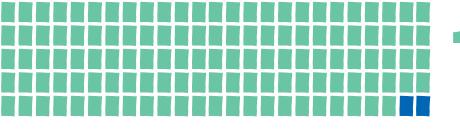


# **2023 RECAP**

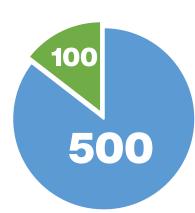
# **Median Order/Sales Reported**

2023 Was a Great Year for Fundraisers!

125
Printed



We print a heap of 50-100 lots for Kindergartens and single Classes at Schools, and when it comes to single designs (as opposed to House or Class Lots) we do a fair few at 250-500. However the vast majority of respondants of our 2023 Survey were between 100 and 250



# With a median of 97% sold there were going to be some outliers.

One Playcentre in 2023 had a lovely design done up by a designer, they ordered **600 Units**, with no presales or multibuys reported on the survey they managed to sell **500 Units** by the end of 2023.

This is the worst result reported AND **still a fantastic result**, and in this particular instance a great design that can still be sold!

7/10 Fundraising towels were portraits, we saw a lot of animal/pet pictures this year!

# Preorders

Preorders are the surest way to estimate order requirements 70% of fundraisers used a preorder



Only 40% of respondants used multibuy sales



We neglected to ask class/house sizes this year!

2023 survey did not include this - as of last survey the average per student was around 1.5.

However to avoid over/under ordering we suggest you do preorders or at least get expressions of interest, you may need to order a handful of extras in case someone changes their mind when they arrive!

Prices ranged from **\$10 ea** upto **\$25 ea**. \$25.00 being the highest price was sold with a **Multi-Buy** offer that brought the per unit price right down at **x3**.

\$15.00 was the most common price. \$5.00 per unit was absolute cheapest reported and this was for 'left over' towels.

# Very few respondants indicated using sponsors in 2023.

However we did print **several orders** with multiple **sponsor logos** included - It would be safe to say that at least a handful of Schools would have made more from sponsors than selling the towels!

There are some things to be aware of when getting started, see the following pages for best practices!



# **SCAN AND SEND**

### THE SAFEST AND FASTEST WAY TO GET THE ARTWORK TO US IS TO SCAN

### **OPTION 1: GET IT SCANNED.**

If you do not have a file, designer or huge scanner try your local **Warehouse Stationery**.

Warehouse Stationery is nation-wide and most stores offer scanning. Dozens of Schools use them every year. We are not aware of any other chains that offer this service, however there are print shops all over the country.

If they offer Wide or Large Format Scanning, or Plan Scanning, chances are they can scan your teatowel.

### **OPTION 2: SCAN IT AT HOME OR SCHOOL.**

Although scanning all at once is the easiest way to get your image scanned, you can do it at the office - the key is to allow a small amount of overlap for joining and to scan in Grayscale @ 300ppi.

Ask a staff member or parent who is involved in design to help out.

### **OPTION 3: PHOTOGRAPH IT.**

No access to a scanner at all? With decent lighting and a recent smart phone you may be able to take a decent photograph, this is a good idea even if you are going to roll and send. This does assume the phone has a good camera.

- Keep the sheet Flat.
- IMPORTANT: Find good, consistent lighting. Avoid shadows and light blooms.
- Photograph straight on.
- Some phones have high contrast settings.

If you are especially good at photographing and your image resolution does not look good enough when zooming in, you can take multiple level photos closer in and use Microsoft Ice as per the self scanning option.

If the photo is not good enough, you can always roll and send.

### **EMAIL YOUR ORDER:**

Send your file and order form to: orders@teatowels.co.nz
Any Bitmaps to be 300ppi at size desired.

Make sure your email client isn't downsizing/compressing the image!

### **POST YOUR ORDER:**

If you are sending - Courier any physical artwork directly to our factory.

**74 Morrin Road, Saint Johns 1072, Auckland**(Photograph artwork in case of any courier issues)



Graphics on Shirts Ltd T/A teatowels.co.nz orders@teatowels.co.nz Courier: 74 Morrin Road, Saint Johns, Auckland 1072

# 2025 TEA TOWEL ORDER FORM

Please complete this form and email to orders@teatowels.co.nz. If you are scanning at your artwork at a stationers give it to them to include

School/Company:								
Phone Number:								
Email:Postal Address:								
	Term montrabove,							
Qty	Towel Colour	Ink Colour	Border		Comments			
	Natural White							
	Natural White							
	Natural White							
	Natural White							
	Natural White							
	Natural White							
100	Natural White	MAVY	BASIC		Example Order			
					AL, NAVY, GREEN, FOREST			
See info p	back for Borders: BASIC,	, traditional, st <i>a</i>	ARS, HANDS, SHEEP, POHU		OL NAME, SCHOOL LOGO or NONE.			
2025	Pricing (subje	ct to change, ch	eck teatowels.co.nz)	Signature an authorising p	d position of person urchase:			
50+ 100-	1Col 2Co \$7.50 \$9.50 + \$6.00 \$8.00	One school w prints each w rates six times	Tea Towels are priced per layout. (ie. One school with 6 classes with 100 prints each will be charged 100+ rates six times). MOQ 50 per layout.  If you require a quote on a job with					
500-	► \$5.50 \$6.50 ► \$4.90 \$5.60	more than 2 colours or have any questions or orders please email: orders@teatowels.co.nz		Goods remain the property of Graphics on Shirts Limited until the payment of invoice. Payment must be made within 14 days of receiving invoice.				
Free Freight for Fundraising Groups. (ONE NZ ADDRESS)  Print is typically approx 15 working days, extending out to at least 20 working days November onwards. Orders are dispatched with NZ Post - North island are 1-2 Days, South Island 2-3 Days, RD deliveries can add time. (Note courier delays are expected closer to Xmas)  Graphics on Shirts reserves the right to hand any problematic Debts to Debt Force and any collection costs are to be charged to the buyer.  Full Terms and Conditions Apply.								
You can l	keep up to date with us or ur Occasional (sometimes	n Facebook www.fa	Tick if you wish to receive our Occasional newsletter					

ALL PRICES IN THIS INFO PACK ARE FOR FUNDRAISING GROUPS ONLY
ALL PRICES EXCLUDE GST



# **FREQUENTLY ASKED QUESTIONS**

### IS THERE A MINIMUM ORDER QUANTITY?

**YES - 50 Units per Layout** 

We do allow 'close' quantities for Schools and ECEs, as low as 40+ units per layout. We recommend doing multiple classes on each layout to qualify for the highest possible pricebreak to generate the best returns.

### WHAT IS THE TURNAROUND TIME?

January to July - Up to Ten Working Days

August to November - Up to Fifteen Working Days

November & December - Up to Twenty Working Days

We recommend avoiding the Christmas rush by aiming for a Mothers/Grandparents Day or Easter Fundraiser instead. Orders received any later than 10 November may end up too late for Christmas gifts. Rural Delivery can take extra time, we recommend using an alternative non-rural address where possible.

### WHAT DOES FREE FREIGHT COVER?

All Tea Towel orders over 50 units qualify for Free Freight to One New Zealand Address.

### **HOW MUCH SHOULD I CHARGE?**

This varies from School to School. Multibuy deals do tend to sell more with a deal such as \$20.00 for One, \$30 for Two, \$30.00 for Three as an example. Schools Charge between \$10.00 - \$20.00 per towel when selling without a Multibuy, though \$10.00 for single has become uncommon.

### **HOW MANY TEA TOWELS WILL I NEED?**

Quantity depends on your School and your Sell price. Keep in mind that Tea towels make a great gift for overseas relatives and mailing. The average amount sold per child on toll (per 2019 survey) was 1.5 per child.

The best way to make sure you do not order too many (or few) is to do a **Presale**, although some parents will decide they want one after the tea towels arrive.

### WHAT DESIGNS WORK BEST?

Most Schools stick to Portrait designs, Road Name and Recipe designs have also done well in the past. However incorporating the Students artwork in at least some capacity is a sure way to ensure parents and extended family will want to purchase and gift to the tea towels.

### **HOW MANY CHILDREN PER LAYOUT?**

If you are doing a portait style tea towel we have a rough guide in the info pack. However as a rough guide **50 - 100** Will allow for a body, **100 - 150** Aim for Shoulders/Head only + Name. **150+** Aim for Face and Name Only. **250** is a maximum number to do.

### **HOW CAN I CONTACT YOU?**

LIVECHAT: teatowels.co.nz, EMAIL: orders@teatowels.co.nz, PH: 09 358 1249, FACTORY: By Appointment

### **DO YOU SUPPLY ANYTHING ELSE?**

Tea towels are great value and work really well for Fundraising - We wouldn't recommend Apparel or Bags, however as a Commercial Branding facility we can supply and print T-Shirts and other Apparel for Schools and ECEs - Along with supplying and branding Headwear, Aprons, Hi-vis and promo items for Events and Uniforms. Visit our branding site at custombranded.co.nz





# DIRECT B2B APPAREL BRANDING.





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