## Basic Area Guide - www.teatowels.co.nz

This is a basic reference guide only. The following pages are at size, however you would need a large printer OR tile when printing to use the squares. As such the area is also written out.

- The final size does not need to be exactly $400 \times 600$.
- The area can be Landscape instead of portrait.
- It should follow the basic proportions to maximise the usable area.
- Area should be left to place your School Name and any sponsors.
- In the following examples this is $40 \times 400$
- A basic example would be the likes of 60 Portraits on the next page
- For this we have used an area of $400 \times 560$
- We have dived the 400 by 6 and the 560 by 10

Obviously this is a simple example.
However if we needed 62 or 63 students we could use the entire area and make it 66 students, we could then use 3 of the squares to add the school name in.

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Because the $4 \times 6$ proportions are a guide to best use the print area you do not have to abide by these at all.

Additionally we can resize the artwork before output, so if your art is too large (or smaller than the print area) we do adjust to make the best use. Sometimes it is easier to make the squares a little bigger for the Children to draw in and adjust it later, the proportion is more important especially if you are scanning at a stationery store like warehouse stationery. However if you are making the squares much larger than the eventual size be aware that the lines and name will also be reduced so they will need to be very clear.


In the above example the entire $400 \times 600$ has been used for the portraits and this means the childrens alloted area for drawing was larger in the first instance. Once we have the artwork we reduce it slightly to fit the print area, which would mean that a small amount of the horizontal area is not used because the proportion was out, which is not a big deal in this instance. In fact most artwork is reduced slightly to have the border area added.

## Guide Only

60 PORTRAITS
$66.7 \mathrm{~mm} \times 56 \mathrm{~mm}$ $65 \mathrm{~mm} \times 56 \mathrm{~mm}$ is fine
$40 \mathrm{~mm} \times 400 \mathrm{~mm}$ area for School Name and Sponsors

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SCHOOL NAME

## Guide Only

 80 PORTRAITS $50 \mathrm{~mm} \times 56.7 \mathrm{~mm}$ $50 \mathrm{~mm} \times 56 \mathrm{~mm}$ is fine$40 \mathrm{~mm} \times 400 \mathrm{~mm}$ area

## for School Name

 and SponsorsWWW.teatowels.co.nz

# Guide 



# $39.9 \mathrm{~mm} \times 37.7 \mathrm{~mm}$ 

 $40 \mathrm{~mm} \times 38 \mathrm{~mm}$ is fine$40 \mathrm{~mm} \times 400 \mathrm{~mm}$ area for School Name and Sponsors
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